

You would like to work as an au-pair in London. You read the following advertisement in the Guardian.

Interested in working in ITALY or the UK  
as a Mother's help with friendly families?

*Family Services*, a top agency with 30 years experience, can help  
you find a position with  
excellent pay and conditions, good families, generous free time and  
opportunities for study.

Contact *Family Services* on 020 8946 5728  
or  
[info@englishitalian.plus.com](mailto:info@englishitalian.plus.com)

Callout bubbles:  
- How much? (points to 'excellent pay and conditions')  
- Working hours? (points to 'free time and opportunities for study')  
- Duties? (points to 'opportunities for study')  
- Meals with the family? (points to 'good families')  
- Language course? (points to 'opportunities for study')

Write an e-mail of between **120 and 150 words** to the agency. Ask about **ALL** the points you have underlined with the help of the bubbles. Do not write any dates or addresses in your letter and do not sign it, either.

*Dear Sir/Madam,*

## MINTAMEGOLDÁS

*Dear Sir/Madam,*

I have seen your advertisement for mother's helps on the internet and I would like to know more about the job.

First, I would like to know how much the pay would be. I am also interested to learn more about the working hours. Would I have free weekends, and would I have to work every evening? I am asking this because I would like to study on a language course. Can you help me find a good language school?

The most important thing for me is that I can stay with a nice family. So I need to know exactly what my duties are. Will I have to clean the house and look after the children too? Finally, I would like to ask if I can eat with the family, or will I need to make my own food?

I look forward to your answer,

Yours faithfully,

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